

ACADEMIC YEAR
2025-26



Viswam Engineering College

Autonomous Institution

Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu

Accredited by NAAC with A-Grade

Recognized under 2(f) by UGC · An ISO 9001:2015 Certified Institution

Angallu, Madanapalle-517325, Annamayya Dist., A. P

SC/ST STUDENTS WELFARE CELL

Introduction:

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most Backward groups of Indian Society. They include all the castes, races or tribes, which have been socially, economically and educationally backward. The cell has been established to support and to bring students from such communities in the main stream.

As per the Provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 (Act No. 33 OF 1989, dated 11/09/1989) & the Notification No. GSR – 316 (E) by Ministry of Welfare, New Delhi dated 31/03/1995 and as per the UGC Directives to be adhered and followed by the Educational Institute in this regard, following shall be the SC-ST Welfare Committee of Viswam Engineering College.

The SC/ST cell of the college was established in 2015 with the purpose to empower. The SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources. They are also encouraged to enroll for career orientation programs, which would equip them with the necessary skills to choose a career option.

Objectives of the SC/ST Students welfare cell

1. The primary objective of a SC/ST Cell is to empower students who belong to schedule caste and schedule tribes and the backward sections of the society.
2. To ensure provisions for an environment where all such students feel safe and secure.
3. To provide prompt counselling for any emotional emergencies arising on account of any events at the campus.
4. To provide a mechanism to redress the grievances of SC, ST and minority students, if any.
5. To ensure protection and reservation as provided in the constitution of India.

6. To arrange for special opportunities to enhance the career growth of these students such as through competitive examination coaching.

Policy Guidelines

1. The committee is formed under the Chairmanship of the Principal who is authorized to appoint any faculty member in an institute as the chief coordinator of the committee.
2. The coordinator in coordination with the Scholarship in-charge will carry out the necessary activities as specified with regard to scholarship schemes/status/account details / students' performance.
3. To meet as and share information when required to educate Backward candidates about importance of SC / ST Scholarship and motivate them to improve performance in academic for the betterment of the SC/ST students.

Functions of of the SC/ST Students welfare cell Committee

- 1) To Collect Reports And Information Of State Govt. And Central Govt. Orders On Various Aspects Of Education, Employment Of SC/ST Students.
- 2) Monitoring of Scholarships to SC/ST students and endowment benefits to the students
- 3) It continuously monitors the reservation policies intended for SC/ST Welfare by the government of Andhra Pradesh
- 4) Effective implementation of the Welfare schemes
- 5) To promote technical education among SC/ST students
- 6) The students are provided with certain extra facilities by the college management like bus fee concession on case to case

Role of SC/ST Coordinator:

1. Coordinating and resolving the problems of SC/ST students facing in the campus.
2. Facilitate the personal and academic growth of SC/ST students by regular interactions.
3. Educate the SC/ST students on different schemes, fellowships, financial aid from Central and State governments.
4. Inculcate the culture of self-motivation in SC/ST students to become entrepreneurs with innovative ideas.
5. Provide adequate training to SC/ST students for cracking the competitive examinations GATE, GRE, IELTS, TOEFL etc.,

Role of SC/ST Staff Member:

1. To enlighten the students on their duties and responsibilities to access benefits due to under the policies.
2. To establish structured interactions with students to elicit information on their expectations.
3. Information given students about importance of SC /ST scholarship.
4. Information given students to give details about SB account number to office.
5. Discussion about various scholarship scheme for SC / ST students.
6. Information is given about SC /ST students in various departments.
7. Discussion about SC /ST Book bank in the library.
8. Discussion about the status of SC / ST book bank in the main Library.

Role SC/ST Student Member:

1. Student Member representing the entire SC/ST crews shall meaningfully interact and express the opinions and suggestions of the other students of the college in order to improve the effectiveness and help them to manage academic and personal issues of college life and policies & programme/schemes of the State and Central Govt. for SC-ST, if any.
2. Student Member address the problems experienced by other students, especially belonging to SC/ST, if they have any issues on the above, may register their complaint either in the SC/ST Cell Committee meeting.
3. Student Member act as a representative of other SC/ST students and discuss and circulate the necessary steps of measuring for ensuring effective implementation of the policy & programme/schemes of the State and Central Govt. for SC-ST, if any.
4. As per university guideline, college constitutes the committee. The cell gives different information to the students of SC/ST communities. Meeting are arranged by cell time to time.



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Date:08-07-2025

OFFICE ORDER

It is here by informed that the “SC/ST STUDENTS WELFARE CELL COMMITTEE MEMBERS” of Viswam Engineering College has been formed with the following members for the Academic Year 2025-2026.

SC/ST Cell Committee for the Academic Year 2025-26

S. No	Name Of the Members	Designation& Dept.	Role	Contact Number
1	Dr. D. Ramana Reddy	Principal	Chairman	9505021077
2	Dr. B. Sankar Naik	Assoc.Prof & HOD-MBA	Coordinator	9985401561
3	Mrs. T.Reddi Rani	Asst. Prof, ECE Dept	Member	6300672755
4	Mrs.K.Vijaya Lakshmi	Asst. Prof, CSE Dept	Member	9010221570
5	Mrs.N Rajani	Assoc.Prof, MBA Dept	Member	9666664489
6	Mr.S.Anil Kumar	Asst. Prof, Mech Dept	Member	9885777956
7	Mr.D Karthik	MBA Student	Member	9177702490
8	Ms.N M Varshitha	B.Tech Student	Member	9951040123
9	Mr.C Sunil Kumar	B.Tech Student	Member	8328656635

As per university guideline, college constitutes the committee. The cell gives different information to the students of SC and ST communities. Meeting are arranged by cell time to time.


Chairman



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Date:23-08-2025

From,

Dr.B.SANKAR NAIK

B.Tech, MBA, Ph.D

SC / ST Cell Coordinator

To

All the members of SC/ST Cell

CIRCULAR

This is to inform to all the SC/ST Students welfare Cell Committee members there will be a First Meeting is scheduled on **25.08.2025 at 01.00 PM** in the Academic Year 2025-26 at Board Room. All the members are requested to attend the meeting without fail.

Agenda for the meeting:

1. Reading out of the Minutes of the last Meeting of the Cell
2. Discussion on the complaints, if any, received during the first term of the Academic Year 2025-26.
3. Discussion on the action taken on the basis of the last Meeting of the Cell.
4. Provide SC/ST-Scholarship awareness with the help of class teacher.
5. Any other issue raised during the deliberations

S. No	Name Of the Members	Designation & Dept.	Role	Signature
1	Dr. D. Ramana Reddy	Principal	Chairman	
2	Dr. B. Sankar Naik	Assoc.Prof & HOD-MBA	Coordinator	
3	Mrs. T.Reddi Rani	Asst. Prof, ECE Dept	Member	
4	Mrs K Vijaya Lakshmi	Asst. Prof, CSE Dept	Member	
5	Mrs N Rajani	Assoc.Prof. MBA Dept	Member	
6	Mr.S Anil Kumar	Asst. Prof, Mech Dept	Member	
7	Mr.D Karthik	MBA Student	Member	
8	Ms.N M Varshitha	B.Tech Student	Member	
9	Mr.C Sunil Kumar	B.Tech Student	Member	

Coordinator

Chairman

Copy to:

1. TheChairman
2. Office File
3. All Committee Members



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Date: 25-08-2025.

Minutes of SC/ST Students welfare cell Committee meeting

The meeting of the SC & ST Committee was held on **28.08.2025 at 01.00 PM** in Board Room. The following members attended the meeting of SC/ST Students welfare cell Committee:

S. No	Name Of the Members	Designation& Dept.	Position
1	Dr. D. Ramana Reddy	Principal	Chairman
2	Dr. B. Sankar Naik	Assoc.Prof & HOD-MBA	Coordinator
3	Mrs. T.Reddi Rani	Asst. Prof, ECE Dept	Member
4	Mrs.K.Vijaya Lakshmi	Asst. Prof, CSE Dept	Member
5	Mrs.N Rajani	Assoc.Prof, MBA Dept	Member
6	Mr.S.Anil Kumar	Asst. Prof, Mech Dept	Member
7	Mr.D Karthik	MBA Student	Member
8	Ms.N M Varshitha	B.Tech Student	Member
9	Mr.C Sunil Kumar	B.Tech Student	Member

The SC/ST Students welfare cell Committee assembled at the Board Room, the following points were discussed in the meeting.

- The chairman present welcome address for the SC/ST committee members.
- Minutes of previous meeting were presented by the coordinator of the committee.
- Discussing about the complaints, if any, received during the first term of the Academic Year 2024-25, all the committee members are solved to the problem related to scholarship.
- Members had discussed about various scholarships awareness given to the students.
- Having discussed all agenda with no more issues raised, the Meeting concluded in a cordial atmosphere after Dr.B.Sankar Naik, the Coordinator, proposed a vote of thanks.


Coordinator


Chairman



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Annual Report of SC/ST Students welfare Cell

S. No	Issues/Problems	Action Taken
1	<ul style="list-style-type: none">● To solve the problems related to Scholarship.● To Provide SC/ST-Scholarship awareness with the help of class teacher.● To create awareness for students related to SC/ST-Book bank.	<ul style="list-style-type: none">● All the committee members are solved to the problems related to Scholarship.● Members had discussed about various scholarships awareness given to the students.● All the committee Members had discussed about various book bank awareness given to the students.

